

## New NetSuite Status Definitions

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An individual should only ever clearly fit one of the following statuses listed below. If there is a need to create additional options as this project rolls out, or in the future as programs evolve, please contact Rebecca Novinger.

### *Consumer - DD/Delay*

The individual has been determined by the Early Intervention system to have a developmental delay or by Case Management to have an intellectual disability under the state of Colorado's definition.

### *Consumer - Non DD*

The individual has been determined to NOT have a developmental delay or intellectual developmental disability according to the Early Intervention system and the state of Colorado's definition of a developmental disability.

### *Consumer - Eligibility Undetermined*

As a result of incomplete testing, inconsistent testing, or no testing at all, an individual's general intellectual functioning cannot be determined to qualify or disqualify that individual for services under Colorado's definition of a developmental disability. This status will primarily be used for children transitioning from the Early Intervention system to children and adolescent services.

### *Consumer - Terminated from Services*

An individual has been discharged from services and/or programs at Imagine! for reasons including, but not limited to, transferring to another CCB, moving out of the state, declining services, or passing away. Before inactivating a consumer record, all consumers should be transferred to this status to maintain an accurate real-time count of true enrollment numbers in programs. After all departments complete NetSuite processes for that consumer discharged from services, the Business Office in particular, the consumer record will then be made inactive.

### *Consumer - Business Office Only*

This status will be used only by the Business Office for the purpose of reconciling their accounts receivable, completing unique financial transactions, and other activities.

### *Lead - Web Store Only*

This status will automatically be assigned to consumer records created by NetSuite for people who make purchases from the Imagine! web store (Imagine! memorabilia).

### *Prospect - Intake*

This status will be given to consumers who are in the process of applying for a program, or have completed the application process, but are on a wait list to become a participant in that program. Only the ASD and EI programs are operationally ready to utilize this status but it can be expanded to other programs and processes in the future as strategized by departments.