

# Imagine!

## Family Recruited Employee Newsletter

Winter 2020

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### Your Chance to Win!

The 1<sup>st</sup> three FRE's to respond to the flu survey by January 31, 2020 (all fields completed) receive a \$5 gift card to Target! Send responses to Victoria Thorne at [Vthorne@imaginecolorado.org](mailto:Vthorne@imaginecolorado.org)



## Frequently Asked Questions

### Where can I find Family Recruited Employees?

- a. Trusted Family and Friends
- b. Craigslist
- c. Care.com
- d. Local newspaper
- e. Job boards
- f. Local universities
- g. Community groups

### What do I do when I find a FRE?

Email Jenna Sallee the following ([Jsallee@imaginecolorado.org](mailto:Jsallee@imaginecolorado.org))

- a. Perspective employee's full name
- b. Perspective employee's email address

### ANNOUNCEMENTS

#### Calling all FRE's! Is your Dayforce account ready for 2020?

Update your personal information, address, tax status and withholdings before W-2's are out!

<https://www.dayforcehcm.com/mydayforce/login.aspx>

#### We want your feedback!

Let us know your thoughts or your suggestions by [clicking here](#).

### KEY DATES

Imagine! will be closed on the following holidays & observances

January 1, 2020 - New Year's Day

January 20, 2020 – Martin Luther King Day

February 17, 2020 - Presidents Day

## ***FRE State Survey Results***

The Colorado Department of Public Health and Environment (CDPHE) oversees Home Health Care agencies providing in home hands on Personal Care services. In October 2019, the department completed a CDPHE survey which resulted in some significant changes to the oversight of these services, such as:

- Completing a Personal Care Service Plan annually outlining supports and methodology.
- Completing annual on-site observations of each FRE's adherence to the Personal Care Service Plan.
- Assessing the individual's satisfaction with FRE services and the FRE.

Contact: Jsallee@imaginecolorado.org

## ***Get the Facts – Not the Flu!***

Workplace wellness matters, no matter where you work. Our policies encourage FRE's to stay home when they are sick or experiencing the onsets of the flu. Families are equally encouraged to call employees and cancel shifts if the client is sick.

While FRE's are not required to get a flu shot, we do recommend healthy practices to prevent the spread of contagious illnesses.

Fight the Power ... of the Flu

<https://www.cdc.gov/flu/prevent/actions-prevent-flu.htm>

Common Myths about the Flu Shot:

<https://www.cdc.gov/flu/prevent/misconceptions.htm>

**Annual FRE Flu survey to come January 2020!**

## ***Behind the Scenes with Jenna Sallee***

Jenna Sallee has been the Program Manager of FRE services for 12 years and with Imagine! for 20! Here we take an inside look at Jenna's role.

### ***What does a typical week look like for you?***

The beauty of this program is its uniqueness. My work week is no different. Within any given week, you might find me attending State conferences to keep up on new laws and

regulations, working to implement new State regulations, meeting with applicants for hire or meeting with families to discuss service options, including its successes and barriers. I regularly meet other program managers to brainstorm innovative ways to support the individuals we serve.

### ***What is your vision for the program?***

My goal is to support individuals, families and employees through a successful partnership to deliver quality services. I believe that each individual has the right select the staff that will be providing services to them. Currently we are exploring options for easier accessibility to potential staff through the use of technology. Be sure to check our next newsletter for more details!

### **WHO DO I CONTACT?**

**Victoria Thorne**

**Family Recruited Employee**

**Administrative Coordinator**

**[Vthorne@imaginecolorado.org](mailto:Vthorne@imaginecolorado.org)**

